

Writing and formal presentation

The required elements of the final work to be submitted are as follows.

- · Title page
- Contents page
- Introduction
- · Body of the essay
- Conclusion
- · References and bibliography

The upper limit of 4,000 words includes the introduction, body, conclusion and any quotations.

Re ection process

As part of the supervision process, students undertake three mandatory reflection sessions with their supervisor. These sessions form part of the formal assessment of the extended essay and research process. The purpose of these sessions is to provide an opportunity for students to reflect on their engagement with the research process and is intended to help students consider the e ectiveness of their choices, re-examine their ideas and decide on whether changes are needed. The final reflection session is the viva voce.

The viva voce is a short interview (10–15 minutes) between the student and the supervisor, and is a mandatory conclusion to the process. The viva voce serves as:

- · a check on plagiarism and malpractice in general
- an opportunity to reflect on successes and di culties
- · an opportunity to reflect on what has been learned
- an aid to the supervisor's report.

III. Assessmen model

The extended essay, including the world studies option, is assessed against common criteria and is interpreted in ways appropriate to each

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